



STATE OF CALIFORNIA

DEPARTMENT OF DEVELOPMENTAL SERVICES

JOB OPPORTUNITY BULLETIN: AUTOMOTIVE EQUIPMENT OPERATOR I

SALARY RANGE:	Range A: \$3,051 - \$3,505 per month* <small>*The Starting Salary shown applies to those first entering State Service. The maximum salary is typically for State Employees who meet the necessary criteria for Annual Merit Salary Adjustments in increments of 5% until the maximum salary is attained.</small>
TENURE/TIME BASE:	Limited Term (24 months), Full-Time
PROGRAM/DEPARTMENT:	General Services Department
FINAL FILING DATE:	Until Filled

DESCRIPTION OF DUTIES:

Sonoma Developmental Center has an immediate opening for an Automotive Equipment Operator I. This position is a Limited Term (24 month), Full-Time appointment.

Under the general direction of the Automotive Pool Manager I, the Automotive Equipment Operator I is responsible for providing all of the transportation needs of the facility for clients and staff. Typical duties include the transportation of food, laundry and clients throughout the facility; moving furniture for clients and staff to and from various locations both on and off the Sonoma Developmental Center campus; transportation of staple commodities from the Main Storeroom and Property Departments; transportation of unit medications, medical supplies/medical equipment; transportation of compressed air and oxygen; performs other duties as indicated in the employee's official, signed duty statement.

WHO MAY APPLY:

Candidates must possess Civil Service Eligibility to apply for this vacancy. Civil Service Eligibility consists of one of the following: Being a current or former California State Civil Service employee (lateral transfer or reinstatement) obtaining list eligibility as a result of participating in an examination for the classification and placing in a reachable rank. Per SPB Rule 250, lateral transfer applicants must meet the Minimum Qualifications as outlined in the Job Specification. The job specification and other related information may be found on the website at www.calhr.ca.gov. Applicants are asked to specify the type of eligibility they possess when applying. Applications may be obtained from the Human Resources Personnel Office at the Sonoma Developmental Center or may be downloaded from the above website. Appointments may be subject to State Restriction of Appointment (SROA), Departmental Restriction of Appointment (DROA), Re-employment List procedures, a pre-employment physical, drug screen and fingerprint clearances. Applications will be reviewed and only the most qualified candidates will be scheduled for selection interviews.

SEND A COMPLETED STD. 678 EMPLOYMENT APPLICATION TO:

Sonoma Developmental Center
Personnel Examination Department (Porter Administration Building)
15000 Arnold Drive – Room #124
Eldridge, CA 95431

(707) 938-6650 (Contact Karrie Hubbenette for questions specific to essential functions of the position. Civil Service Eligibility will be determined by the Human Resources Analysts at Sonoma Developmental Center.

SONOMA DEVELOPMENTAL CENTER IS AN EQUAL OPPORTUNITY EMPLOYER TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION.